



January Newsletter

Happy New Year!!!



IMPORTANT DATES TO REMEMBER:

- JANUARY 2ND & 3RD - SCHOOL AGE DROP IN DAYS
- JANUARY 10TH - ROCKIN' NEW YEAR STEVE DANCE PARTY
- JANUARY 17TH - BEREA - NO SCHOOL - DROP IN DAY
- JANUARY 17TH - FROSTY FRIDAY
- JANUARY 20TH: MLK DAY - SCHOOL AGE DROP IN DAY
- JANUARY 24TH - PLEASANT VALLEY - NO SCHOOL - DROP IN DAY



Let's Celebrate



STAFF SHOUTOUTS:

BIRTHDAY:

MS. HANNAH - 1/5

MS. DIANNE - 1/8

ANNIVERSARY:

MS. HANNAH - 1/10

MS. KATELYN - 1/29

MRS. JULIE - 1/31



EMPLOYEE OF THE MONTH:

HERE AT SCRIBES, WE KNOW WE HAVE THE BEST STAFF AROUND, BUT WE LOVE TO HEAR WHY YOU, OUR FAMILIES, THINK OUR STAFF ARE THE BEST!! IF YOU WOULD LIKE TO NOMINATE ONE OF OUR STAFF MEMBERS AS EMPLOYEE OF THE MONTH, PLEASE WRITE A BRIEF LETTER TELLING US WHY YOU THINK THAT PERSON IS AMAZING AND DROP IT IN THE TUITION MAILBOX. THE EMPLOYEE OF THE MONTH WILL RECEIVE A CERTIFICATE, SPECIAL PARKING SPOT FOR THE MONTH, AND A GIFT CARD TO THEIR FAVORITE RESTAURANT!!



SEVERE WEATHER UPDATES



SCRIBES PRIDES ITSELF ON PROVIDING CONSISTENT CARE DAILY FOR ALL CHILDREN ENROLLED, INCLUDING OFFERING ALL-DAY CHILDCARE FOR SCHOOL-AGERS ON "SNOW DAYS". THAT BEING SAID, OUR BUILDING IS OLD AND OUR STAFF COMMUTE FROM ALL OVER THE AREA TO GET TO WORK. IN THE EVENT OF SEVERE WEATHER SUCH AS WINTER STORM WARNING, MR. STEVE ASSESSES THE WEATHER AND THE BUILDING GROUNDS AS EARLY AS POSSIBLE. IF THE ROADS, OR THE PARKING LOT CONDITIONS ARE DEEMED UNSAFE, WE WILL DELAY OUR OPENING TIME, OR CLOSE THE SCHOOL, DEPENDING ON THE SEVERITY. WE WILL NOTIFY OUR FAMILIES AS EARLY AS POSSIBLE VIA OUR SCHOOL STORY ON DOJO IF THERE WILL BE AN INTERRUPTION IN OUR NORMAL BUSINESS HOURS. WE WILL ALSO POST ON OUR SCRIBES FACEBOOK PAGE, AS WELL AS NOTIFY LOCAL NEWS CHANNELS.

TAX INFORMATION:



TUITION ACCOUNTS MUST BE PAID IN FULL IN ORDER TO RECEIVE HELP OBTAINING YEAR-END TAX INFORMATION. WE UNDERSTAND THAT FINANCES CAN GET A LITTLE TIGHT AROUND THE HOLIDAYS, BUT PLEASE REMEMBER THAT TUITION IS DUE WEEKLY AND CONSISTENT PAYMENTS MUST BE MADE TO CONTINUE ENROLLMENT. IF YOUR ACCOUNT IS PAST DUE, PLEASE MAKE ARRANGEMENTS TO GET CAUGHT UP ASAP.

FAILURE TO DO SO COULD RESULT IN INTERRUPTION OR TERMINATION OF PROVIDED SERVICES.

ATTENTION PLEASE



Publicly Funded Child Care Families:

Please make sure you are signing your child/children both IN and OUT every morning and every evening on BOTH the Brightwheel App, and the Kindersmart App. As mentioned before, this is the ONLY way Scribes gets paid for your child/children's attendance here at Scribes. Miss Meghan submits the hours collected for the prior week every Monday, and while she doesn't mind helping upload hours do to issues with the app, or other special circumstances, it is not her responsibility to upload the hours for a full week. This is very time consuming, and can put a delay on payment, which is unacceptable. Also, please be mindful about WHEN your benefits are expiring, and resubmit all necessary information to your county caseworker in a timely manner. They are behind, and a laps in your benefits will force you to become a private payer until resolved.





Frosty Friday

After all of the festive Fridays in December, we couldn't go a whole month until the next fun themed day...so, we are bringing back "Frosty Friday"!

On Friday, January 17th, we invite ALL of our kids and staff to wear their pajamas and join us in the gym to play "frosty games" and watch the original cartoon, "Frosty the Snowman"! Our friends in Babyland, Pooh Corner, Wonderland, Bubble Guppies and Jungle Jammers will play games from 9-9:30, then watch the movie from 9:30-10. Our friends in Stargazers, The Explorers, Little Einstein's, and Roundup Gang will play games from 10-10:30, then watch the movie 10:30-11. And the moment many children have been waiting for will be back...POPCORN FRIDAYS! So be sure to wander down the hall at pick up time to get some freshly made popcorn!



REMINDER



- We lock our doors at 9:30am, and reopen them at 3pm! All children MUST BE IN THEIR CLASSROOMS BY 9:30am! The ONLY EXCEPTION is if your child has a doctors appointment that makes your child's arrival time after 9:30am, and a DOCTORS NOTE MUST BE PROVIDED in order to enter Scribes! We understand some mornings are harder to get out the door than others, but it has been a recent issue of children being dropped off later in the morning, which causes a disruption in everyones day. Curriculum begins at 9:30am, and it is a crucial part of the day for children to be in attendance for. Failure to be at Scribes by 9:30am without a Doctors note, will result in refusal of entrance for the day. The latest a child can be dropped off is 11am, even with a Doctors note. We ask parents to communicate with their child's teacher if they will be arriving late, so that your child can be added to the lunch count.
- All items that are brought into Scribes should be labeled with your child's last name, or initials, including nap materials, water bottles, extra clothes, boots, hats, etc.
- Nap stuff is brought in every Monday, and taken home every Friday to be washed.
- Water bottles must be taken home DAILY to be WASHED before bringing them back to Scribes. ONLY WATER is permitted in water bottles, NO EXCEPTIONS!
- Check your child's cubby box, and be sure there are at least 3 complete changes of size and weather appropriate clothing. Shirts, pants, socks, underwear, and shoes! If your child has been sent home in "SCRIBES" clothing, please wash them and return them to your child's teacher ASAP!
- We will take the kids outside anytime the temperature is 35° or above. Please make sure your child has the proper gear including, hat, coat, scarf, gloves and boots in their cubby during the winter months. If your child wears boots to Scribes, please makes sure there is a pair of tennis shoes they can change into for gym!
- Children MUST STAY WITH THEIR ADULT at pick up and drop off. One of our main school rules is "Walking Feet", which we remind the children to use several times throughout the day, and we would appreciate the grown-ups reminding their littles of this rule while walking throughout the halls. Children are NEVER to ENTER or EXIT the building alone, and must be walked to and from the car with an adult.